

Daily Scrum Meeting Minutes:

Date: 10/13/2025

Attendees: Barbara Andino, Amelia DiGennaro, Damian Figueroa-Gonzalez, Moath Hussein

Start time: 9:05 pm

End time: 9:25 pm

Sprint 4, Day 1

Barbara Andino:

- How many hours have I worked since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - We met for our first scrum meeting of Sprint 4 and assigned new user stories. We updated the Sprint 4 Planning document and I got assigned the sprint: User Story 15: Risk-to-Control Mapping.
- What is planned to be done until the next scrum meeting?
 - I plan to review the finalized risk matrix from the previous sprint and note the main threats and vulnerabilities identified for our simulated USB drop attack. I also plan to begin discussing how we can connect each of these to relevant security controls.
- What are the hurdles?
 - None at the moment.

Amelia DiGennaro:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - We met for the planning meaning of the new sprint and assigned our user stories. I was assigned User Story 13: Define Preventative Controls.
- What is planned to be done until the next scrum meeting?
 - I plan to review the risk assessment documentation my group has compiled so far and begin to research common preventative controls that are used to prevent and block USB Drop Attacks.
- What are the hurdles?
 - None at the moment.

Damian Figueroa-Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I shared the risk assessment documentation with the team, and since this is the first entry of the new sprint, I have met with the team and got assigned a new user story, Draft Mitigation Strategy.
- What is planned to be done until the next scrum meeting?

- I plan to use information from the risk assessment document and from my fellow group members to start drafting mitigation strategies.
- What are the hurdles?
 - None at this moment.

Moath Hussein:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Following the last team meeting, I've been assigned a new task: to search the Detective/Corrective Control Section.
- What is planned to be done until the next scrum meeting?
 - Begin searching for the detective/correction control section and present it to the project manager.
- What are the hurdles?
 - None for today